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Appendix IV.

[Vide answer to unstarred question No. 3 asked by Sri M. Kalyanasundaram, at the meeting of the Legislative Assembly held on 20th July 1957, page 26 supra.]

[Subject.—*Travelling Allowance Rules of Ministers*]

RULES RELATING TO THE USE AND MAINTENANCE OF CARS ALLOTTED FOR THE USE OF MINISTERS.

Rules.

1. The cars purchased by the Government for the use of the Hon'ble Ministers, the Hon'ble Chairman, Madras Legislative Council, and the Hon'ble Speaker, Madras Legislative Assembly, shall remain the property of the State Government and shall be insured by them under Section 94 (1) of the Motor Vehicles Act. The expenditure on insurance shall be borne by the State Government.

2. The fee for the registration and the initial taxation licence of the motor cars shall be met by the State Government.

3. The expenditure on the replacement of worn out or broken parts and their fitting charges shall be met by the State Government including the expenditure on renewal of tyres and tubes.

4. The quarterly taxation fee shall be met by the Hon'ble Ministers, the Hon'ble Chairman, Madras Legislative Council, and the Hon'ble Speaker, Madras Legislative Assembly, in respect of the cars used by them.

5. The expenditure on ordinary running repairs of the cars shall be met by the State Government.

6. The expenditure on periodical servicing of the cars and the expenditure on running expenses, such as wages of drivers and cleaners, petrol, oil and the like shall be met by the Hon'ble Ministers, the Hon'ble Chairman and the Hon'ble Speaker in respect of the cars used by them.

7. All repairs to the cars on account of accidents shall be met by the State Government.

8. Whenever there is a change in the Ministry or in the office of the Hon'ble Chairman or the Hon'ble Speaker, the car used by the Hon'ble Minister, the Hon'ble Chairman or the Hon'ble Speaker as the case may be shall be overhauled thoroughly at the expense of the State Government before it is handed over to the successor in office.

9. The outlay on intial articles such as carpets, cushion covers, oil filters and the like shall be met by the State Government.

Provided that such outlay shall be on articles that tend to prolong the life and serviceability of the car.

10. The question of replacing a car shall be considered when it has run not less than 50,000 miles or earlier for special reasons to be recorded in writing.

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(3) In the cases referred to in sub-rules (1) and (2), if a public carrier is available for the transport of the personal effects, the claim shall be limited to the amount which would have been charged by such carrier for the transport of such effects (subject to a maximum of 120 maunds) at owner's risk, if such amount is smaller than the amount admissible under sub-rule (1) or sub-rule (2), as the case may be.

11. (1) When extra railway fares or mileages are claimed under rule 3 or rule 9 on behalf of members of his family, the Minister shall certify to the number of such members who accompanied him and to their relationship to him.

(2) Claims under rules 4 and 10 shall be admitted only on the production of vouchers supported by the Minister's certificate that only goods belonging to him and his family were carried.

(3) The journeys of the Ministers and the members of their family and the transport of personal effects should ordinarily be completed within a period of three months from the date of relinquishment of office.

12. For journeys of the nature described in rule 1 performed by the Speaker of the Legislative Assembly and the Chairman of the Legislative Council, travelling allowances shall be admissible at the rates and upon the conditions specified in these rules, and all references in these rules to a Minister shall be construed accordingly.

THE MADRAS MINISTERS' TRAVELLING ALLOWANCE RULES, 1951.

RULES.

1. These rules may be called the Madras Ministers' Travelling Allowance Rules, 1951.

2. A Minister may, when travelling by railway, reserve a compartment for himself, if he deems it necessary to do so.

3. A Minister not travelling in a reserved compartment may draw a single fare of the class by which he actually travels and, in addition, three-fifths of a first-class fare; but he shall himself pay for his private servants and personal luggage.

NOTE.—The ministers may travel by air-conditioned coaches on lines where such accommodation is available. They will draw fractional fare for incidental expenses at three-fifths of a first class fare or if the line by which they travel does not provide first class accommodation three-fifths of the amount calculated at 24 pies per mile.

4. (1) When a Minister travels in a reserved compartment, the charges for the compartment shall be borne by the Government concerned, subject to adjustment with the Railway Administration as hereinafter provided, and the Minister may draw only three-fifths of a first-class fare, or if the line by which he travels does not provide first-class accommodation, three-fifths of the amount calculated at 24 pies per mile.

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(2) Persons travelling with the Minister in the reserved compartment shall pay the usual railway fares by purchasing the necessary tickets and the Minister shall specify in his travelling allowance bill the number of persons who travelled with him and also certify therein that the necessary tickets were purchased by them.

(3) The fares paid by the person travelling with the Minister shall be adjusted as follows :—

(*a*) When the number of persons occupying the compartment (including the Minister) exceeds the minimum number of fares for which the compartment can be reserved for a member of the public, the fares for the number of occupants in excess of such minimum shall be retained by the Railway Administration.

(*b*) Fares which are not so retained shall be credited to the Government department concerned, by deduction from the bill submitted to it by the Railway Administration.

(4) Before beginning his journey in the reserved compartment, the Minister shall have the number and the other details of the tickets purchased for the persons travelling with him in the compartment, entered by the stationmaster of the station from which his journey is commenced, on the form of requisition for reservation and issue of the special ticket.

(5) If any persons travel with the Minister in the reserved compartment after the issue of the special ticket to the Minister, the numbers and the other details of the tickets purchased for such persons shall be invariably noted by the Minister or an officer authorized by him in this behalf, on the special ticket issued by the railway with the following certificate :—

" Certified that the fares have been duly paid for first-class passengers travelling in the same compartment holding tickets No. from to ."

NOTE.—The procedure in sub-rules (2) to (5) is laid down for the purposes of enabling the necessary adjustments to be made between the Government department concerned and the Railway Administration.

5. A Minister may draw mileage, for journeys by road, at twelve annas per mile if he engages a taxi for the journey and at eight annas per mile in other cases.

6. A Minister may draw mileage at twelve annas per mile for journeys by canal.

7. (1) A Minister, when travelling by steamer, may recover his actual travelling expenses, appending to his bill a certificate as follows :—

" I certify that I have actually paid the amount of this bill and that it does not include any charge for the transport of any stores or goods other than my personal luggage."

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Explanation.—For the purposes of this rule, stores carries for consumption on tour shall be treated as personal luggage.

(2) A Minister may also draw, in addition, a daily allowance at the rate of fifteen rupees per day for days spent on the journey, including days of halt.

8. In cases not governed by rule 7, a Minister may draw daily allowance for days of halts at the rate of fifteen rupees per day when touring within the State and at the rate of twenty-five rupees per day when touring outside the State.

Note.—Daily allowance may be drawn for each complete period of 24 hours of halt or halts and journeys by road and/or rail for which no mileage or fractional fare is claimed.

9. A Minister may draw the actual cost of transporting at owner's risk. a motor car by railway; such cost shall include a single third-class fare for a chauffeur or cleaner ;

Provided that if the motor car is transported in any other manner, the Minister may draw the cost which would have been incurred, if it had been transported by train, steamer or other craft, as the case may be.

Note.—If the motor car so transported belongs to the Government, any loss or damage sustained in respect thereof which is not recoverable from the railway shall be borne by the Government.

10. (1) A Minister may draw, for a journey by air, the fare paid by him for such journey and, in addition daily allowance at the rate of twenty-five rupees per day. If, however, on the same day, before or after the journey by air, he makes a journey by any other means of locomotion, he may at his option draw, in lieu of daily allowance, the mileage allowance, if any, admissible for the journey so made.

(2) A Minister who makes a journey outside India may draw, as travelling allowance for the journey, the fare paid by him for such journey by air, steamer or railway and may draw, in addition the actual expenses incurred by him in connection with the journey including the period of halt.

Notes.—(1) For the purposes of this rule, 'journey by air' means journeys performed in the machines of Public Air Transport Companies regularly plying for hire, including free transit by air, in a Government machine or in a machine chartered by Government. It does not include journeys performed by private aeroplanes or air taxis.

(2) If available, return tickets at reduced rates should always be purchased if the Minister expects to perform the return journey by air within the period during which a return ticket is available.

11. The State Government may, by order, relax the provisions of these rules in any particular case to such extent, or subject to such conditions or modifications, as may be specified in such order and also fix the rates of travelling and daily allowances applicable to the case.

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RULES RELATING TO MEDICAL ATTENDANCE FOR MINISTERS.

A Minister and the members of his family will be entitled, free of charge, to accommodation in hospitals maintained by the State Government and also to medical treatment and attendance, on the same terms and conditions as are applicable to the highest category of servants employed under the Government of Madras, the highest category of servants being that category of Government servants who get the maximum concession and benefit in the matter of free medical attendance and treatment in Government hospitals.

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